

Colleen McCormack-Lane
Town Clerk/Tax Collector

TOWN OF EATON
83 Brownfield Rd
PO Box 118
Eaton, NH 03832
(603) 447-2840
(603) 447-2560 fax

Office Hours:
Monday 9 –11 am
Tuesday 7 – 9 pm

February 14, 2006

John Doe
PO Box 123
Eaton Center, NH 03832

Dear Registrant,

According to our records, your vehicle registration is due for renewal:

Year	Make	Model
2006	FORD	Name
Vin#	Color	Plate #
1234578698798900000	GRN	123456

Physical Address: 123 EATON RD

STATE FEES: 49.20 TOWN FEES: 61.50

Please verify all the information and note any changes in address that should be made. **BE SURE TO ENCLOSE THIS LETTER AND A STAMPED SELF-ADDRESSED ENVELOPE, WITH TWO CHECKS: (State Fees) PAYABLE TO: STATE OF NH-DMV (Town fees) PAYABLE TO: TOWN OF EATON.**

We will process your renewal and return your registration to you by mail, along with your state decals.

Should you have any questions, please call during our hours on the letterhead.

Respectfully,
Colleen E. McCormack-Lane
Town Clerk