

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 20, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, August 20, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 2:30 pm.

The Board attended a Zoom presentation of IworQ Systems software to track permits issued by the Town. The Board reviewed the cost for the program and it was the general consensus of the Board to put any decisions on this software on hold for further research and discussion.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,551.91 for 16 items. The Payroll manifest was also reviewed and signed.

Moderator Dennis Sullivan met with the Board to review the schedule for the upcoming General Election on September 10th. Moderator Sullivan noted that Lindsay Kafka has been sworn in as Deputy Moderator to assist with the September and November elections. Moderator Sullivan gave an overview of Inspector of Elections and ballot clerks.

The Board reviewed the Minutes of August 6, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Signature items included NHRS Reporting User Form, Permit for Use of Town Lands and Eversource Tree Pruning agreements.

David Lovequist submitted a Building Permit Application to renew Permit #2022021 to rebuild a non-conforming structure on Willis Bean Road (R07-017). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024012).

David Lovequist submitted a Building Permit Application to renew Permit #2021024 for a potting shed and interior work at 67 Willis Bean Road (R07-019). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024013).

Ken & MaryAnn Blatt submitted a Building Permit Application for an 8x28 Wood Shed with Storage at 135 Brownfield Road (U02-003). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024014).

Jay Perault & Erin DeRoche submitted a Building Permit Application for minor interior and exterior renovations, 8x8 hot tub deck and conversion of screen porch to living space at 16 Lary Road (R06-025). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024015).

Michael & Philip Choremi & Jane Roll submitted a Building Permit Application to remove a partition and install a beam in a kitchen at 874 Potter Road (R01-001). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024016).

The Board reviewed pay rates for the position of Administrative Assistant. ***Dick Fortin made a motion, seconded by Greg Grinnell, to increase the rate of pay. Motion unanimously carried.***

NH Retirement System advised the Board that the Town's application to participate was approved.

Roberts & Greene submitted the finalized 2023 Financial Audit report.

Town Counsel submitted a compilation of all NH Legislation adopted to be reviewed by the Selectmen and Planning Board for updates to Policies and/or Ordinances.

The Board discussed formulation of the Joint Loss Management Committee and revised membership to two Selectmen and two employees. The Safety Policy will be amended for adoption at the Board's next meeting.

Greg Grinnell stated that he is waiting for information from David Pandora on requirements if Town Hall is renovated for office space. Dick Fortin stated that the Board needs scope of project and cost estimates for each of the options to move forward. Greg Grinnell noted that once requirements are received to address Building Codes, he will put together cost estimates.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission hired Cliff Cabral to check Crystal Lake for milfoil. Dick Fortin explained that the revenues for blueberries will be reduced this year because of the late harvest. The Board discussed the Conservation Commission's support of wetland training courses.

Dick Fortin stated that due to the high river levels, the launch on Potter Road has been very busy. Dick Fortin explained that a broken picnic table at The Grove has been removed.

Dick Fortin explained that he has not been able to speak with Henry Nakamura and Sarah VanBoven regarding the Alaya Lane issue and suggested holding a meeting via Zoom.

Dick Fortin stated that he will be attending the Planning Board meeting in Porter, Maine, regarding the gravel pit and proposed moratorium on expansions of use.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:02 pm.

Respectfully submitted,

Lianne Boelzner

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