

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 3, 2024

The regular meeting of the Board of Selectmen took place on Tuesday, September 3, 2024 at the Evans Memorial Building. Present were Ed Reilly, Greg Grinnell and Dick Fortin. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$28,079.50 for 17 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of August 20, 2024. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Deborah Bryant submitted a Building Permit Application to resurface a deck at 441 Stewart Road (R12-001-I). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024017).

MaryAnne O'Mara submitted a Building Permit Application for mini-splits and deck post railing replacement at 240 Towle Hill Road (R06-027). The Building Permit application was reviewed and approved as all requirements of the 2024 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2024018).

Moderator Dennis Sullivan met with the Board and submitted a list of potential election inspectors. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint the recommended Inspectors of Elections for a two-year term. Motion unanimously carried.*** Moderator Sullivan explained that the Town should have an emergency plan in the event that the designated polling place cannot be utilized for elections. The Board will further discuss this plan at their next meeting.

Dennis Sullivan stated that Quddus Snyder reached out to him regarding the potential development of land on Youngs Road. Dennis Sullivan explained that he has agreed to work with Quddus Snyder and has met with USVLT regarding possible conservation easements and that he will speak with EVPS regarding fund raising. Dennis Sullivan stated that Quddus Snyder wants to put together a task force to work on this issue. Dennis Sullivan stated that if this property comes before the Planning Board, he will step down due a conflict of interest.

Timothy & Charline Leonardi submitted a Building Permit Application for a 10x16 shed at 12 McCormack Lane (R09-011-B). The Building Permit application was reviewed. Dick Fortin made a motion, seconded by Ed Reilly, to deny the application as the structure does not meet the required setbacks. Motion unanimously carried.

The Board reviewed the abatement request from Kenneth Cargill regarding the LUCT for his property on Lary Road (R05-005). ***Dick Fortin made a motion, seconded by Ed Reilly, to deny the request. Motion unanimously carried.*** The Board signed a letter to Kenneth Cargill advising of their decision.

The Board reviewed the amended Safety Policy regarding the establishment of the Joint Loss Management Committee. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Safety Policy. Motion unanimously carried.*** The Board signed the Policy and will begin the process of having employees select their representatives.

Nancy Spaulding of NHDOT advised the Board that the culvert project on Route 153 will be postponed until next year.

Action Ambulance submitted activity reports through March for the Board's review. The Board requested that John Hatch meet with the Board in October and submit activity reports through September.

The Board discussed the permit software from IworQ. The general consensus was to not pursue this software.

NHDES submitted a Wetlands Permit for Timberlake Moore Family Trust (U01-007) for beach sand replenishment.

NHDRA submitted information on new interest rates for property taxes effective January 2025.

The Board reviewed a letter from Roberts & Greene regarding the audit of Town records for the 2023 Financial audit.

The Board reviewed correspondence and the status of property on Eaton Road. The Board requested that the issue be sent to Town Counsel for further action.

The Board reviewed the amended Cyber Incident Response Policy. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Policy. Motion unanimously carried.***

The Board discussed the Charter Communications franchise agreement and requested that it be sent to Primex for review and amendment.

The Board requested that Blue Sky Towers be contacted regarding the status of the amended ground lease.

The Board discussed signage for E-911 and whether the Town should budget funds to supply signs. The Board will further discuss this issue during budget preparation.

Ed Reilly submitted information for the Board's review on a NH Supreme Court ruling regarding Short-term rental regulations. It was noted that the information will be distributed to the Planning Board for review.

Greg Grinnell stated that he spoke to Sue Wiley regarding the status of school contract negotiations.

Greg Grinnell requested that Ron Briggs be contacted regarding the schedule for survey of the Town Hall/Garage property.

Greg Grinnell stated that a culvert on Paul Hill Road continues to be problematic and questioned whether a grate should be installed. Dick Fortin noted that the Highway crew cleans out the culvert and that beavers are the issue. It was noted that the issue will be further discussed with the Road Agent.

Dick Fortin explained that the Conservation Commission is considering a summer intern for next year as there is grant funds available. The Board will further research the status of this intern to determine whether or not they would be considered a Town employee, and who would be responsible for their supervision.

Dick Fortin gave an update on the Conservation Commission and questioned whether Paul Nuccio, as newly-elected Chair, should meet with the Selectmen. It was the consensus of the Board to schedule a meeting and also to discuss Paul's plans for further education.

The Board requested that Zach Page meet with the Selectmen to finalize the placement of rocks on the discontinued Willis Bean Road.

Dick Fortin noted that Willis Bean Road is still designated as an emergency lane and noted that one area is showing signs of washing out. It was noted that Dick Fortin and Road Agent Heath will meet to assess the road.

Dick Fortin stated that he spoke with John Schmerfeld regarding the position of Emergency Management Director.

Dick Fortin stated that Henry Nakamura and Sarah VanBoven did not reach out via Zoom during this meeting. The Board will try to contact them one more time.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:00 pm.

Respectfully submitted,
Lianne Boelzner
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